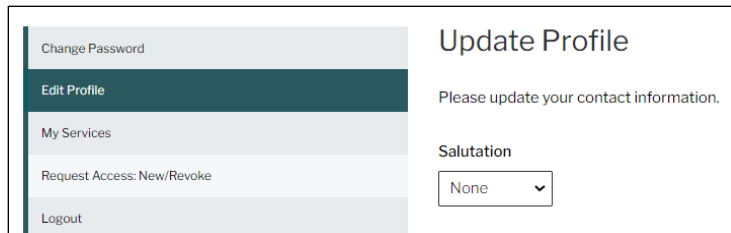


How to Reactivate Your Learning Centre Account

1. [Log in](#) to your CIHI profile.
2. Click **Edit Profile**, then scroll to the bottom of the page and click **OK**.



The screenshot shows a user interface for profile management. On the left is a vertical navigation menu with the following items: 'Change Password', 'Edit Profile' (highlighted in dark teal), 'My Services', 'Request Access: New/Revoke', and 'Logout'. The main content area is titled 'Update Profile' and contains the text 'Please update your contact information.' Below this text is a 'Salutation' label and a dropdown menu currently set to 'None'.

3. Click **Learning Centre**.

You do not have to create a new CIHI profile if your email address has changed and you still work for the same organization; simply update your email address in your CIHI profile. You will need to confirm the change to your email address by clicking the link we'll send you within 2 hours of making the change.

Email help@cihi.ca if you need assistance changing your **organization affiliation** or your **email address**.

Note: If you have changed organizations, be sure to download or print your certificates and/or transcript records before you change your organization affiliation. You will no longer have access to your training history with your previous organization.

Need help? Got questions? Contact us at education@cihi.ca.

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