

RUG Weighted Patient Day (RWPD) Reports Quick Reference Guide



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Cette publication est aussi disponible en français sous le titre *Guide de référence* rapide sur les rapports sur les jours-patients pondérés par RUG.

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How to access RWPD reports

RWPD reports are available in the CCRS eReports tool.

- Step 1: Go to <u>cihi.ca</u>.
- **Step 2:** Log in (at the top of the page).
- **Step 3:** Read and accept the terms and conditions of use.
- Step 4: Select eReporting and YHS Insight.

Note: If you do not have access to CCRS eReports, follow the instructions on the Applications page to request access.

Step 5: Click Continuing Care Reporting System (CCRS) to access CCRS eReports.

Location of RWPD reports in CCRS eReports

Click **RWPD Reports** in the bottom-left corner of the CCRS eReports home page.



Types of RWPD reports

3 types of RWPD reports are available in CCRS eReports:

Type of RWPD report	Information provided	Who can access these reports
Facility	Both a summary of facility RWPD information and detailed resident-specific RWPD information for a particular facility.	Only individuals who have permission to access a particular facility's RWPD report will be able to access this report for that facility in CCRS eReports.
Comparative	A summary of facility RWPD information for all facilities within a particular jurisdiction.	All individuals who have access to a particular jurisdiction's RWPD reports will be able to access Comparative RWPD Reports for those jurisdictions in CCRS eReports.
Trending	A summary of facility RWPD information for the past several fiscal years for a particular facility.	As with Comparative RWPD Reports, all individuals who have access to a particular jurisdiction's RWPD reports will be able to access Trending RWPD Reports for all facilities within those jurisdictions in CCRS eReports.

Comparative RWPD Report Owner: Administrator #0dified: 2)18/15 2-41:02 PM Summary facility RWPD information for all facilities within a particular jurisdiction. Note: Ontario Comparative RWPD Reports contain summary facility RWPD information for all facilities within a particular jurisdiction and sector.	Facility RWPD Report Owner: Administrator Modified: 3/13/15 11:6:04 PM Summary and detailed facility and resident specific RWPD information for a particular facility.
Trending RWPD Report Owner: Administrator Modified: 2/25/15 1:2:5:4:5 PM Zummary facility RWPD information for the past several fiscal years for a particular facility.	

Creating a Facility RWPD Report

- **Step 1:** Click **Facility RWPD Report** in the RWPD Report folder.
- **Step 2:** Select the fiscal year for your Facility RWPD Report results and click the fiscal year to highlight it.
- Step 3: Click the Add arrow to move the fiscal year into the Selected box (to the right).
- **Step 4:** Select the facility for your Facility RWPD Report results and click the facility to highlight it.
- **Step 5:** Click the **Add** arrow to move the facility into the Selected box (to the right).

Canadian In	stitute for Health Information
Better Data. Better	Decisions. Healthier Canadians.
	tinuing Care Reporting System (CCRS) > Shared Reports > RWPD Reports > Facility RWPD Report
INDEX X	1. Fiscal Year (Required)
Summary of your selections	Select one fiscal year to display your Facility RWPD Report results.
1 Fiscal Year (Required)	This prompt allows only one selection.
2 Facilty	Search for:
	Available:
	♦ 2012-2013 (none)
	♦ 2013-2014
	◊ 2014-2015
	♦ 2015-2016
	♦ 2016-2017
	1-5 of 5
	2. Facilty
	Select one facility to display your Facility RWPD Report results.
	Search for:
	99999 Q Match case
	Available: Selected:
	»
	×
	1-1 of 1
Report Message Name: Facility RWPD Re	eport
Run Document Cancel	

Step 6: Click Run Document at the bottom of the screen to create your report.

The Facility RWPD Reports are divided into 2 sections:

- The facility summary section provides a high-level overview of key facility information.
- The resident details section provides event-level details for each resident.

Facility summary

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GROUPING: Facility: Facility A (99999)	CMI Fiscal Year:	2014 RUG Methodolo	gy: RUG-III (44-Group) IM	Health Record Number: (All)	VII: (All)	Date of Entry: (All)						
Continuing Care Reporting System – Facility RWPD Report												
Fiscal Year: 2014-2015	Facility	Number: 99999		Facility Name:								
Facility Number: 99999			CMI Fiscal Year: 201	4								
Facility Name:			RUG Methodology: RUG	G-III (44-Group) IM								
			Period Covered: Apr	il 1, 2014 to March 31 , 2015								
F	Patient Days (PD)	RUG Weighted Patient Days (RWPD)	CMI Value									
Assessed On Time	66,635	73,495.9798										
Assessed Late	0	0.0000										
Assessed (Total)	66,635	73,495.9798	1.1030									
Unassessed 13	595	656.2633										
Unassessed 14	0	0.0000										
Unassessed (Total)	595	656.2633										
Total	67,230	74,152.2431	1.1030									
DISCHARGE ASSUMED NOTI WARNING: There is 0 resident	CE that has been ASSUMED) to be discharged from the fa	ncility									

Resident details (scroll below summary)

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☆ ← → A Continuing Care Reporting System (CCRS) > Shared Reports > RWPD Reports > Facility RWPD Report														
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💾 🛃 i	18 L	< 8	ilo 📇 🔹 100% 💌	2 ×										
GROUPING: Fa	cility: Facility A (999	99) 🔽	CMI Fiscal Year: 2014 V RUG	Methodolog	/: RUG-III (4	4-Group)	IM 🗸 He	alth Reco	ord Numb	er: (All)	~	URI: (All)	Date of Entry: (All)	~
Health Reco Number	rd URI	Date of Entry	Discharge Date Event	RUG Weig Start Date	hting Period End Date	Patient Days	Associated Assess.Date	RUG	СМІ	RWPD Assessed	RWPD Unass'd 13	RWPD Unass'd 14		
Example 1	99999000000001	3/11/2015	3/20/2015 Admission background	3/11/2015	3/20/2015	9			1.1030		9.9267			
			UISCHARGE: return not anticipated URI Total Health Record Number Total	3/20/2015		9 9				0.0000	9.9267	0.0000		
Example 2	99999000000002	3/26/2015	5/3/2015 Admission background	3/26/2015	4/1/2015	6	4/8/2015	CC2	0.9484	5.6904	0 0000	0 0000		
			Health Record Number Total			6				5.6904	0.0000	0.0000		
Example 3	9999900000003	3/24/2015	6/5/2015 Admission background URI Total	3/24/2015	4/1/2015	8	4/8/2015	SSB	0.8774	7.0192	0.0000	0.0000		
			Health Record Number Total			8				7.0192	0.0000	0.0000		
Example 4	99999000000004	3/26/2015	3/29/2015 Admission background Discharge prior to completing initial	3/28/2015 3/29/2015	3/29/2015	3			1.1030		3.3089			
			URI Total Health Record Number Total			3				0.0000	3.3089	0.0000		
Example 5	99999000000005	3/26/2015	4/18/2015 Admission background	3/28/2015	4/1/2015	6	4/8/2015	SE2	1.1222	6.7332	0.0000	0.0000		
			Health Record Number Total			6				6.7332	0.0000	0.0000		
Example 6	99999000000006	3/30/2015	4/20/2015 Admission background	3/30/2015	4/1/2015	2	4/12/2015	SSC	0.9406	1.8812	0 0000	0.0000		
			Health Record Number Total			2				1.8812	0.0000	0.0000		
Example 7	99999000000007	3/30/2015	3/30/2015 Admission background Discharge prior to completing initial	3/30/2015 3/30/2015	3/30/2015	1			1.1030		1.1030			
			assessment URI Total			1				0.0000	1.1030	0.0000		
Example 8	9999900000008	3/31/2015	Health Record Number Total			1				0.0000	1.1030	0.0000		
			Admission background URI Total Health Record Number Total	3/31/2015	4/1/2015	1	4/13/2015	SE3	1.3701	1.3701 1.3701 1.3701	0.0000	0.0000		
Fac	Heartin Resort Number I ofai 1 1.3/U1 0.0000 0.0000 Facility Total 67,230 73,455,9786 556,2633 0.0000													
				End	of Repor	t								

Notes

- If no RUG is assigned to the event (e.g., all discharge events), -7 will appear in the RUG column in the resident details section.
- There may be several pages in the report, so be sure to access additional pages by looking in the lower left-hand corner of the report once you have scrolled down to the bottom of the report.
- Metrics are updated every fiscal quarter with any new data submitted to CCRS, including data for historical fiscal years. CIHI advises RWPD reports users to save RWPD reports in their organization's secure network folders each fiscal quarter.

Filtering Facility RWPD Reports

In the Facility RWPD Report, the drop-down menus in the page-by axis can also be used to change the following attributes:

Facility: You have the option to select a specific facility within the jurisdiction. By default, the first facility in the alphabetized list of facilities will be displayed.

Canadian Institute for Health Information Better Data. Better Decisions. Healthier Canadians. Ar ← → R Continuing Care Reporting System (CCRS) > Shared Reports > RWPD Reports > Facility RWPD Report										
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GROUPING: Feality Facility Facility Facility Registry Facility Registry Facility Facility Registry Facility Fac) 🗸									
Health Record URI Date of Entry Discharge Date Event RUG Weighting Period Patient Associated RUG CMI RWPD RWPD RWPD Number										

CMI Fiscal Year: You can modify the CMI values that are assigned to the RUG groups for the assessments in the facility displayed in your report. This option defaults to the earliest CMI fiscal year associated with the fiscal year you originally selected. You can select a later year so that the CMI assignment will use the CMI values associated with that year.

For example, if the current reporting quarter is Q1 of 2014–2015 and you selected year 2014–2015, by default the report will use the CMI values associated with 2013–2014. However, you can change this by changing the CMI Fiscal Year value to 2014; then the report will display results using the CMI values associated with 2014–2015.

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↑ ← → → ↑ Continuing Care Reporting System (CCRS) > Shared Reports > RWPD Reports > Facility RWPD Report > Sequences work > 2010 > 011										
GROUPING: Facility: Facility A (99999) V CMI Facal Year: 2014 V RUG Methodology: RUG-III (44-Group) IM V Health Record Number: (All) V URI: (All) Date	e of Entry: (All) 🗸									
Health Record URI Date of Entry Discharge Date EventRUG Weighting Period Patient Associated RUG CMI RWPD RWPD RWPD Number										

RUG Methodology: You cannot modify this option as it is associated with the facility that is displayed. This defaults to the RUG-III (44-group) IM option, which means groups are assigned using the RUG-III (44-group) index-maximizing approach. For the Ontario residential care sector, this option defaults to the RUG-III (34-group) IM option, which means groups are assigned using the RUG-III (34-group) index-maximizing approach.



Health Record Number: You can select a specific resident's health record number to display in the Facility RWPD Report. By default, this option displays all records in the report unless you make a selection.



URI: You can select a specific resident's Unique Registration Identifier (URI) to display in the Facility RWPD Report. By default, this option displays all records in the report unless you make a selection.

Date of Entry: This selection is not functional at this point and will always have the value "All."

Creating a Comparative RWPD Report

- Step 1: Click Comparative RWPD Report in the RWPD Report folder.
- **Step 2:** Choose the fiscal year for your Comparative RWPD Report results and click the fiscal year to highlight it.
- Step 3: Click the Add arrow to move the fiscal year into the Selected box (to the right).

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★ ★ ★ ★ ★<	eport
1. Fiscal Year (Required)	
Select one fiscal year to display your Comparative RWPD Report results. This prompt allows only one selection. Search for: Search for:	Selected:
 ◊ 2012-2013 ◊ 2013-2014 ◊ 2014-2015 ◊ 2015-2016 ◊ 2016-2017 	(none)
1 - 5 of 5	
Report Mosage Name: Comparative RWPD Report	
Run Document Cancel	

Step 4: Click Run Document at the bottom of the screen to create your report.

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	☆ ← → The Continuing Care Reporting System (CCRS) > Shared Reports > RWPD Reports > Comparative RWPD Report											
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CPOUPING:	CMI Fiscal Year: 2014	Penion: Total					Sel Sel	tor: Hospital-b	RUG N	Aethodology:	C III (44-Group) IM	
GROOT ING.		Total					•	поэрнани		iculouology. [Rov	3-111 (++-Group) 11-1 -	
Co	ntinuing Care Re	porting Sys	tem - C	omparat	ive RWPD) Report						
Prov	ince: Ontario al Year: 2014-2015						Peri	Metho od Covered: A	nril 1, 2014 to M	(44-Group) IM Iarch 31, 2015		
Facility Number	Facility Name	PD Total	PD Unass'd	PD Unass'd 13	PD Unass'd 14	PD Assessed	RUG Ass'd Wt'd PD	Facility CMI RUG Ass'd	RUG Wt'd PD (RWPD)	Facility CMI		
99999	Ontario Facility A	1,671	1	1	0	1,670	1,300.5046	0.7787	1,301	0.7787		
99969	Ontario Facility W	8,441	225	39	186	8,216	6,931.8159	0.8437	7,036	0.8335		
99970	Ontario Facility X	3,763	76	26	50	3,687	2,254.0141	0.6113	2,289	0.6083		
99971	Ontario Facility Y	2,627	439	262	177	2,188	1,496.0087	0.6837	1,743	0.6634		
99972	Ontario Facility ZZ	2,410	29	0	29	2,381	1,807.3185	0.7591	1,818	0.7545		
99973	Ontario Facility C	67,230	595	595	0	66,635	73,495.9798	1.1030	74,152	1.1030		
99974	Ontario Facility YY	1,540	6	6	0	1,534	986.9311	0.6434	991	0.6434		
99975	Ontario Facility YYZ	3,646	0	0	0	3,646	2,399.6699	0.6582	2,400	0.6582		
99976	Ontario Facility M	21,333	163	163	0	21,170	19,210.7506	0.9075	19,359	0.9075		
99977	Ontario Facility N	11,652	619	619	0	11,033	11,333.9185	1.0273	11,970	1.0273		
99978	Ontario Facility Q	15,768	1,198	1,198	0	14,570	14,846.2563	1.0190	16,067	1.0190		
99979	Ontario Facility R	60,734	916	916	0	59,818	68,483.2462	1.1449	69,532	1.1449		
99980	Ontario Facility G	48,041	19	19	0	48,022	53,407.6967	1.1122	53,429	1.1122		
99981	Ontario Facility B	14,133	960	882	78	13,173	11,375.3779	0.8635	12,167	0.8609		
99982	Ontario Facility H	5,606	100	100	0	5,506	4,972.4610	0.9031	5,063	0.9031		
99983	Ontario Facility K	507	13	13	0	494	445.4400	0.9017	457	0.9017		
99984	Ontario Facility V	3,212	0	0	0	3,212	3,515.2629	1.0944	3,515	1.0944		
99985	Ontario Facility TT	716	0	0	0	716	443.7744	0.6198	444	0.6198		
99986	Ontario Facility S	1,267	37	37	0	1,230	877.4529	0.7134	904	0.7134		

Note: These metrics are updated each fiscal quarter with any new data submitted to CCRS, including data for historical years. CIHI advises RWPD reports users to save RWPD reports in their organization's secure network folders each quarter.

Filtering Comparative RWPD Reports

In the Comparative RWPD Report, the drop-down menus in the page-by axis can also be used to change the following attributes:

CMI Fiscal Year: You can modify the CMI values that are assigned to the RUG groups for the assessments in the facility displayed in your report. This option defaults to the earliest CMI fiscal year associated with the year you originally selected. You can instead select a later year so that the CMI assignment will use the CMI values associated with that year.

For example, if the current reporting quarter is Q1 of 2014–2015 and you selected year 2014–2015, by default the report will use the CMI values associated with 2013–2014. However, you can change this by changing the CMI Fiscal Year value to 2014; then the report will display results using the CMI values associated with 2014–2015.



Region: You can modify the report to display results for a particular region in a given jurisdiction. This value defaults to Total, meaning all regions within a jurisdiction are displayed when the report is first run.



Sector: You can display the results for the Hospital-based, Residential or Total sectors for Ontario if you have access to this jurisdiction for Comparative RWPD Reports. You may also select Total to display both sectors simultaneously.



RUG Methodology: This gives you the option to display results for either the Hospital-based or Residential sectors for Ontario if you have access to this jurisdiction for Comparative RWPD Reports. You can display results for the Hospital-based sector in Ontario by selecting the RUG-III (44-Group) IM option, which means groups are assigned using the RUG-III (44-group) index-maximizing approach. To display results for the Ontario residential care sector, you can select the RUG-III (34-Group) IM option, which means groups are assigned using the RUG-III (34-group) index-maximizing approach.

Be aware that if you select Total in the Sector attribute, either the RUG-III (44-Group) IM option or the RUG-III (34-Group) IM option will be displayed.



Creating a Trending RWPD Report

- Step 1: Click Trending RWPD Report in the RWPD Report folder.
- **Step 2:** Locate the organization to be displayed in your Trending RWPD Report results and click the organization to highlight it.
- Step 3: Click the Add arrow to move the organization into the Selected box (to the right).

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★ ★ ★ ★ ★ Continuing Care Reporting System (CCRS) > Shared Reports > RWPD Reports > Trending RWPD Reports	rt
1. Organization Selection (Required)	
Please select from the following organization dimension elements.	
Search for: Available:	Selected:
▼ ♣ Organization Hierarchy ▶ ♦ Facility ▶ ♦ Corporation ▶ ♦ Meistry	
Report Name: Trending RWPD Report	
Run Document Cancel	

Step 4: Click **Run Document** at the bottom of the screen to create your report.

The Trending RWPD Report displays RWPD results for a facility by fiscal year for up to 5 fiscal years. Trending RWPD Reports are divided into 3 sections:

- Section A displays the facility results using the Case Mix Index (CMI) values for the Current Fiscal Year.
- Section B displays the facility results using the CMI values for the Last Fiscal Year.
- Section C displays the facility results using the CMI values for the RWPD Event Year, meaning from the respective fiscal years for each year displayed.

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	← → A <u>Continuing Care Reporting System (CCRS) > Shared Reports > RWPD Reports > Trending RWPD Report </u>												
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81	. 4	5: LI	< 8	1 6 (- 100)% − i	2 · ·						
GROUPIN	IG: Facility: Facility:	acility A ((99999) 🔽	CMI: (All))	~							
	Continuing Care Reporting System (CCRS)												
Facility N Facility N	lumber: 99999 lame:					Tre	nding RW	PD Repor	t				
Section A -	CMI: Current Fis	ical Year	Facility Patie	nt Day (PD) ar	nd RUG Weigh	ted Patient (Day (RWPD) t	otals - weight	ted using CMI-20	16 Values a	nd RWPD Option	1.	
	-		Patient	Day (PD) info	mation			Assesse	ed RWPD informa	tion	Total	RWPD informat	tion
Facility Number	Fiscal Year	Total PD	Total Unassessed PD	Total Unassessed 13 PD	Total Unassessed 14 PD	Total Assessed PD	CMI Used	Facility Assessed RWPD	Facility Assessed CMI	Overall Assessed CMI	Facility Total RWPD	Facility Total CMI	Overall Total CMI
99999	2011-2012	70,145	1,053	1,053	0	69,092	CMI-2016	75,032.7	1.0860	0.9599	76,176.2	1.0860	0.9581
99999	2012-2013	71,168	894	894	0	70,274	CMI-2016	75,769.8	1.0782	0.9690	76,733.7	1.0782	0.9669
99999	2013-2014	68,878	717	717	0	68,161	CMI-2016	72,021.9	1.0566	0.9820	72,779.5	1.0566	0.9811
99999	2014-2015	67,230 71,411	595 548	595 548	0	70,863	CMI-2016 CMI-2016	71,396.1	1.0715	1.0052	72,033.6	1.0715	1.0036
Section B -	CMI: Last Fiscal 1	Year	Facility Patie Patient	nt Day (PD) ar	nd RUG Weigh	ted Patient [Day (RWPD) t	otals - weight Assesse	ted using CMI-20 ed RWPD informa	15 Values a	nd RWPD Option Total	1. RWPD informat	tion
		Total PD	Total	Unassessed	Unassessed	Assessed	CMI Used	Facility Assessed	Facility Assessed CMI	Overall Assessed	Facility Total	Facility Total	Overall Total CMI
Facility Number	Fiscal Year		PD	13 PD	14 PD	PD		RWPD	Assessed Chi	CMI		Gili	
99999	2011-2012	70,145	1,053	1,053	0	69,092	CMI-2015	76,328.4	1.1047	0.9765	77,491.7	1.1047	0.9746
99999	2012-2013	71,168	894	894	0	70,274	CMI-2015	77,078.4	1.0968	0.9857	78,059.0	1.0968	0.9836
999999	2013-2014	67,230	595	595	ő	66,635	CMI-2015 CMI-2015	72,636.0	1.0901	1.0154	73,284.6	1.0901	1.0145
99999	2015-2016	71,411	548	548	ō	70,863	CMI-2015	81,076.5	1.1441	1.0225	81,703.5	1.1441	1.0209
Section C -	CMI: RWPD Even	nt Year	Facility Patier	nt Day (PD) ar	nd RUG Weigh	ted Patient (Day (RWPD) t	otals - weight	ted using CMI Va	lues from th	e respective fisc	al years and RW	VPD
	-	Total DD	Patient	Total	Total	Total	· –	Assesse	Encility	Cuerall	Facility Total	RWPD Informat	.ion
Facility Number	Fiscal Year	Total PD	Unassessed PD	Unassessed 13 PD	Unassessed 14 PD	Assessed PD	CMI Used	Assessed RWPD	Assessed CMI	Assessed CMI	RWPD	CMI	Overall Total CMI
99999	2011-2012	70,145	1,053	1,053	0	69,092	CMI-2011	78,665.1	1.1386	1.0060	79,864.0	1.1386	1.0040
99999	2012-2013	71,168	894	894	0	70,274	CMI-2012	79,244.6	1.1277	1.0130	80,252.7	1.1277	1.0108
99999	2013-2014	68,878	717	717	0	68,161	CMI-2013	/5,036.9	1.1009	1.0227	75,826.2	1.1009	1.0217
99999	2014-2015	07,230 71,411	595	548	0	70,863	CMI-2014 CMI-2015	73,496.0 81,076.5	1.1030	1.0280	74,152.2 81,703.5	1.1030	1.0271
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Note: These metrics are updated each fiscal quarter with any new data submitted to CCRS, including data for historical fiscal years. CIHI advises RWPD reports users to save RWPD reports in their organization's secure network folders each quarter.

Filtering Trending RWPD Reports

In the Trending RWPD Report, the drop-down menus in the page-by axis can also be used to change the following attributes:

Facility: Choose a specific facility within the jurisdiction that you have accessed. By default, the first facility in the alphabetized list of facilities for that jurisdiction will be displayed.



CMI: Display specific sections of the Trending RWPD Report. By selecting Current Fiscal Year, you will see only section A, which displays the facility results using the CMI values for the current fiscal year relative to the year originally selected before the report was run. By selecting Last Fiscal Year, you will see only section B, which displays the facility results using the CMI values for the last year relative to the year originally selected before the report was run. By selecting values for the last year relative to the year originally selected before the report was run. By selecting RWPD Event Year, you will see only section C, which displays the facility results using the CMI values for the respective years for each year displayed. By default, all 3 sections will be displayed with the option (All) selected.



Exporting RWPD reports in CCRS eReports

To save the reports as a PDF, click **Export** under the Home menu and select **PDF**.

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	Save		8	í,	•	100	% 🔻	12	
	Save As		~	CMI: (All))		~		
~	Interactive Mode (deprecated)			Continuing Care Re					
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Note: Only the information currently in the report will be exported.

Additional resources and education

Additional resources are available at <u>www.cihi.ca/casemix</u> and within the support section of CCRS eReports. You can also visit CIHI's Learning Centre at <u>learning.cihi.ca</u>.





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